



Bastrop County Local Emergency Planning Committee Meeting Minutes Thursday, December 12, 2024

Bastrop County



Local Emergency
Planning Committee

The Meeting Notice / Agenda was posted on the website and on the front door at the Mike Fisher Building. This meeting was conducted virtually via Webex.

Members Present:

Honorable Gregory Klaus (Bastrop County Judge)
Vice Chairperson James K. Altgelt (Bastrop County Office of Emergency Management)
Secretary-Treasurer Hillary Long (Bastrop County Office of Emergency Management)
Ms. Lyndsey Schroeder (Bastrop County Judge's Office)
Ms. Deena Thomas (Bastrop County Office of Emergency Management)
Ms. Donna Nichols (Bastrop County Public Health Department)
Chief Josh Lucas (Fire Chief Heart of Pines Volunteer Fire Department)
Mr. Robert "Bobby" Stephens (Flint Hills Resources)

Members Not Present:

Chairperson Chief Josh Gill (Bastrop County Emergency Service District #2)
Chief Andres Rosales (Bastrop Fire Department)
Chief Brandon Bancroft (Bastrop County Emergency Services District #1)
Dr. Pompeyo Chavez (Bastrop County Health Authority)
Ms. Diana Schulze (Texas Department of Transportation) (Virtual Attendance)
Mr. Trey Franklin (CG Environmental Business Development Manager)
Chief Scott Bunch (Bastrop Independent School District Police Department)
Mr. Chris Noble (City of Elgin Chief of Police / Emergency Management Coordinator)
Mr. Steven Long (Bastrop County Information Technology)
Mr. Eduardo Guerrero (Bastrop County Development Services Department)
Ms. Stevey Sugars (Asst. Terminal Coordinator / LE Specialist)
Chief Chris Stone (Bastrop Fire Department)
Mr. Ted Coleman (Safety and Security Coordinator BISD)
Chief Scott Bunch (Chief of Police BISD)
Mr. Robert Tamble (City of Smithville City Manager / Emergency Management Coordinator)

Visitors Present:

Mr. Todd Johnson



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A. Call to order.

The December 12, 2024, meeting of the Bastrop County Local Emergency Planning Committee (LEPC) was called to order at 10:00 A.M. by LEPC Vice Chairperson James K. Altgelt. Mr. Altgelt confirmed the presence of a quorum.

B. Review and approval of the minutes from the August 15, 2024, meeting.

LEPC Member Chief Josh Lucas made a motion to approve the minutes as presented and Ms. Donna Nichols seconded the motion. The motion passed unanimously and the minutes from the August 15, 2024, meeting were approved.

C. Review and approval of the minutes from the September 26, 2024, special meeting.

Chief Josh Lucas made a motion to approve the minutes as presented and the Honorable Judge Gregory Klaus seconded the motion. The motion passed unanimously and the minutes from the September 26, 2024, meeting were approved.

D. Citizens' comments.

There were no citizens comments during this meeting.

E. Receive updates and discuss upcoming activities / projects for the following Standing Committees:

1) Right-to-Know Committee

Right-to-Know Committee Chairperson Steven Long did not have an update for the LEPC.

2) Public Education and Information Committee:

Public Education and Information Committee Chairperson Lyndsey Schroeder reported that the LEPC website remains operational and continues to be updated with meeting minutes as well as the changes in membership. Ms. Schroeder will ensure that the Public Notice for Written Comment will be published in the Elgin courier during the month of January 2025.

3) Hazardous Materials Facilities Liaison Committee:

Hazardous Material Facilities Liaison Committee Chairperson Chief Joshua Lucas did not have an update for the LEPC.

4) Emergency Response and Resource Committee:

Emergency Response and Resource Committee Chairperson Chief Chris Stone did not have an update for the LEPC.



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- F. Discuss and act regarding LEPC vacancies.**
There were no changes to LEPC vacancies.
- G. Discuss and take possible action regarding the Texas Commission on Environmental Quality (TCEQ) LEPC Grant that will be offered later in the year.**
Vice Chairperson Altgelt reported no new information regarding the LEPC Grant.
- H. Discuss the possibility of joining a regional LEPC.**
Vice Chairperson Altgelt reported that a Regional LEPC will be held in January or February in San Marcos. Each county will be allowed three representatives. The Bastrop County representatives will be LEPC Chairperson, Chief Josh Gill, Vice Chairperson, James K. Altgelt, and Secretary – Treasurer, Hillary Long.
- I. Discuss potential training opportunities and / or requests for future LEPC Meetings.**
Vice Chairperson Altgelt will follow up with will reach out to Chairperson Chief Gill to discuss potential training opportunities and / or topics for upcoming meetings.
- J. Discuss and Identify meeting dates for 2025.**
Judge Klaus made a motion, which was seconded by Chief Lucas, to conduct the 2025 LEPC Meetings in the Office of Emergency Management Central Management Suite (Room 101) at the Mike Fisher Building, 1501 Business Park Drive, Bastrop, Texas for the following dates and times:

1st Quarter Meeting

10:00 A.M. Thursday February 13, 2025

2nd Quarter Meeting

10:00 A.M. Thursday May 15, 2025

3rd Quarter Meeting

10:00 A.M. Thursday August 14, 2025

4th Quarter Meeting

10:00 A.M. Thursday November 13, 2025

The motion passed unanimously and the 2025 Quarterly LEPC Meeting Schedule was approved.



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K. Adjournment.

Chief Lucas made a motion to adjourn which was seconded by Judge Klaus. The motion passed unanimously, and the meeting ended at 10:13 A.M.

The Bastrop County Local Emergency Planning Committee Meeting Minutes for the December 12, 2024, meeting will be approved on the 13th Day of February 2025.



Hillary Long
Secretary-Treasurer
Bastrop County LEPC



Chief Josh Gill
Chairperson
Bastrop County LEPC